

Groveland Municipal Light Department  
Minutes of Meeting  
January 20, 2016

Present: K. Cross, S. LaBelle, S. Daniels, M. Cloutier, and M. Croteau

Time Started: 4:10 p.m.

The Pledge of Allegiance was performed by all present.

Approval of the Agenda:

- Motion to approve by S. LaBelle.
- 2<sup>nd</sup> by S. Daniels.
- All in Favor.

Approval of Regular Session Minutes from the December 16, 2015 meeting:

- Motion to accept the minutes by S. Daniels.
- 2<sup>nd</sup> by S. LaBelle.
- All in favor.

Approval of Warrants 16-29 & 16-31:

- Motion to approve by S. LaBelle.
- 2<sup>nd</sup> by S. Daniels.
- All in favor.

Power Supply Update:

- M. Cloutier informed the commissioners that blocks have been locked in thirty percent for this year and fifteen percent for the next year. The cost was three point six cents on all the hours off peak and on peak. M. Cloutier said it worked out well.
- M. Cloutier has been working on battery storage. Mentioning that pricing is still high but if it gets better then GELD will be doing something. It will help us with capacity and transmission costs.

944 Salem Street (update):

- Bids will be available next week at a cost of \$50.00 for paper or free electronically.
- Schedule was handed out.
- February 9<sup>th</sup>, 2016 bid update.
- February 16<sup>th</sup> walk through and review 17<sup>th</sup>.
- February 25<sup>th</sup> evaluation bid.
- Substantial completion in November, maybe earlier.
- K. Cross asked if Woody Cammett was involved.
- M. Cloutier replied on the drainage on the front of the building and the tight tank for the floor drains.
- S. LaBelle wanted to know if the tenants where going to have any notice, so there wouldn't be any delays.
- M. Cloutier replied tenants will be given notice.
- K. Cross asked if the general contractor pulls the building permit.
- M. Cloutier responded with a yes.
- M. Cloutier informed the commissioners that all the light panels will be eliminated because they are not up to code. So no one can fall through the light panels. Twenty four panels will be gone. Four will remain in unit C and one in the lobby. This is also due to

the reason for the panels on the roof having ice damage. If the light panels are eliminated then it can be replaced by one panel from the eave to the peak, making the roof stronger. It would be cheaper to get rid of them then to keep them.

- M. Cloutier explained to the commissioner about alternate bids and how the process works. There is an order to which the bids are down because you can't do number two without number one completed.
- Roof repair had gone out to bid and came back but not prevailing wages. The scope didn't take care of problem areas. It didn't included rust out problem areas. It didn't include panels and re-caulking. So according to M. Cloutier this ultimately may save us money.
- M. Cloutier mentions that the front walk way will have a heated sidewalk to prevent slipping and falling. It will also help on the wear and tear on the inside floor.
- K. Cross asked about stairs.
- M. Cloutier mentioned that the grade would be one and a half percent. No stairs where the public could fall. The only set of stairs will be in Unit D and they will be metal.
- K. Cross mentions that he would like to be there for the walk through.
- M. Cloutier referred to the timeline sheet to see the date.
- M. Cloutier looked into the openings of the driveway and found that it will be getting a little wider. The opening to route 97 will gain us footage and plenty of room.
- K. Cross wanted to know if it was going to be steeper.
- M. Cloutier doesn't think so.

Other:

- Mr. Tub signed his lease for Unit G and will be moving in sometime this week. \$1,000.00 per month and gas and electric will be changed into his name.

Manager's Report:

- Balance sheets were provided by M. Cloutier. Our operating cash position has improved. We may dip back in the first quarter but will bounce back.
- When we first obtained our credit rating in 2007 we were assigned an A minus.
- M. Cloutier was pleased to report that last month our credit rating has moved up to an A. This is great news for the light department, and reinforces the efforts of the department as a whole

Next month's meeting will be on Wednesday, February 17, 2016 at 4:00 p.m.

- Motion to adjourn the meeting by S. LaBelle at 5:23 pm.
- 2<sup>nd</sup> by S. Daniels.
- All in favor.

Approval of minutes:

Date:

K. K. Cross

2-17-16